

## ELLIOT LAKE PUBLIC LIBRARY BOARD

*The mission of the Elliot Lake Public Library is to support the individual pursuit of knowledge by opening doors to a world of information, education and recreation, thereby enhancing the economic, social and cultural vitality of our community.*

### Minutes of a regular meeting of the Elliot Lake Public Library Board May 28, 2009 Committee Room, City Hall

**Present:** Ms. Katherine Crosson, Ms. Alexandra Gunther, Mr. Reg Elsdon ,  
Councillor Collett, Ms. Dorothy Tapp and Librarian Sue Morin

**Regrets:** Ms. Cathy McTaggart, Ms. Isobel Pegg, Councillor Souliere, Councillor Reinhardt and  
Mr. Edo Ten Broek

The meeting was called to order at 5:03 p.m.

**Moved by:** Councillor Collett

Resol. 60/2009

**Seconded:** Ms. Tapp

Agenda

That the agenda be received with amendments. Carried.

There were no conflicts of interest declared.

**Moved by:** Councillor Collett

Resol. 61/2009

**Seconded:** Mr. Elsdon

Minutes of April 9, 2009

That the minutes of April 9, 2009 be received as presented.  
Carried.

### **Business Arising:**

**Moved by;** Councillor Collett

Resol. 62/2009

**Seconded:** Mr. Elsdon

Friends of the Library

That the report from Ms. Gunther be received as presented  
and deferred to the September 10, 2009 Board meeting for  
further discussion. Carried.

### **Correspondence:**

**Moved by:** Ms. Gunther

Resol. 63/2009

**Seconded:** Mr. Elsdon

Correspondence

That the correspondence be received as presented  
Carried.

**Moved by:** Councillor Collett

Resol. 64/2009

**Seconded:** Mr. Elsdon

Trustee Resignation

That Mr. Ten Broek's resignation from the Library Board be  
accepted with regrets. Carried.

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**Correspondence cont'd.:**

**Moved by:** Ms. Gunther

Resol. 65/2009

**Seconded:** Ms. Tapp

Trustee Replacement

That the City Clerk post a notice in the local newspaper for a volunteer to sit on the Board effective September 2009.

Carried.

**Moved by:** Councillor Collett

Resol. 66/2009

**Seconded:** Mr. Elsdon

Librarian's Report & Circulation Statistics

That the Librarian's report and circulation statistics for the month of April be received as presented. Carried.

**Moved by:** Ms. Gunther

Resol. 67/2009

**Seconded:** Mr. Elsdon

Financial Statement for April 2009

That the financial statement for April 2009 be received as presented. Carried.

**Other Business:**

The Librarian informed the Board members that the annual survey to the Ministry of Culture has been e-filed.

Board Chair advised the Board members that Carolyn Fortin, Pat Lee and Sue Morin have graduated from the EXCEL program and Carolyn Fortin was presented with a certificate at the OLS-North conference.

**Moved by;** Councillor Collett

Resol. 68/2009

**Seconded:** Ms. Gunther

Part-time salary

That the Board members accept the Librarian's recommendation to increase the adult part-time salaries and;

That the increases be retroactive to January 1, 2009. Carried.

Adult part-time clerk without EXCEL or Library Diploma at \$10.25/hour or Adult with EXCEL program and/or Library Diploma at \$12.00 as follows:

<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
\$10.25	\$10.75	\$11.25
\$12.00	\$12.50	\$13.00

Student part-time clerk will remain at \$9.50/hour with an increase as follows:

<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
\$9.50	\$10.00	\$10.50

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**New Business:**

The Librarian informed the Board members of a new program for children, novice anglers and tourists. The Tackle Share program was made possible by a new partnership with the Elliot Lake Rod & Gun Club and Ontario Federation of Anglers & Hunters (OFAH). Younger and older novice anglers without their own equipment will be able to borrow tackle from the Library. OFAH will replenish materials at no cost to the Library.

The Chair gave a gentle reminder of the role of the Councillor Representative on the Library Board. The following is stated in OLBA's Leadership by Design guidelines:

Fiduciary duty: As a member of a library board, your fiduciary duty is to act honestly and in good faith and in the best interests of the library. This means that the interests of the library take precedence over your personal interests or those of any other group with which you are associated.

Councillor Collett expressed to the members that he is clear on his role on the Library Board.

The Board Chair recommended to the members that a membership with Ontario Library Boards' Association should be considered.

**Moved by:** Ms. Gunther

Resol. 69/2009

**Seconded:** Ms. Tapp

OLBA membership

That the Board register for an Ontario Library Boards' Association membership at \$125.00 per year. Carried.

The Librarian requested that the members consider a Policies and By-Laws' committee.

**Moved by:** Councillor Collett

Resol. 70/2009

**Seconded:** Mr. Elsdon

Policies & By-Laws committee

That a Policies and By-Laws' committee be formed in order to review and bring recommendations to the Board for approval. Carried.

**Moved by:** Councillor Collett

Resol. 71/2009

**Seconded:** Ms. Croxson

Adjourn

That the meeting adjourn at 7:10 p.m. Carried.