

## **ELLIOT LAKE PUBLIC LIBRARY BOARD**

*The mission of the Elliot Lake Public Library is to support the individual pursuit of knowledge by opening doors to a world of information, education and recreation, thereby enhancing the economic, social and cultural vitality of our community.*

### **Minutes of a meeting of the Elliot Lake Public Library Board February 12, 2009 Committee Room, City Hall**

**Present:** Ms. Katherine Crosson, Mr. Reg Elsdon, Ms. Isobel Pegg, Ms. Alexandra Gunther, Councillor Souliere, Councillor Collett, Mr. Edo Ten Broek, Ms. Dorothy Tapp and Librarian Sue Morin

**Regrets:** Ms. Cathy McTaggart

**Absent:** Councillor Reinhardt

The meeting was called to order at 5:01 p.m.

**Moved by:** Mr. Ten Broek

Resol. 7/2009

**Seconded:** Councillor Collett

Agenda

That the agenda be received as amended. Carried.

There were no conflicts of interest declared.

Ms. Halcrow, Director of Finance, provided the Board members with a breakdown of the Library's Building Reserve account, the revenue collected from the sale of transit tickets/passes which are being deposited into a Deferred Revenue account and the fundraising account.

**Moved by:** Mr. Elsdon

Resol. 8/2009

**Seconded:** Mr. Ten Broek

Minutes of January 8, 2009

That the minutes of January 8, 2009 regular meeting be received as presented. Carried.

**Moved by:** Councillor Souliere

Resol. 9/2009

**Seconded:** Ms. Gunther

Building Committee Minutes

That the Building Committee minutes of January 22, 2009 be referred back to the Building Committee members in order to develop a mandate on a two prong approach: staying in the mall in a different location with a short term lease; dealing with the multi-plex. Carried.

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**Correspondence:**

**Moved by:** Mr. Elsdon

Resol. 10/2009

**Seconded:** Mr. Ten Broek

Correspondence

That the correspondence be received as presented. Carried.

**Moved by:** Ms. Pegg

Resol. 11/2009

**Seconded:** Councillor Collett

Librarian's report & Circulation Statistics

That the Librarian's report and circulation statistics for January 2009

be received as presented. Carried.

**Moved by:** Mr. Ten Broek

Resol. 12/2009

**Seconded:** Ms. Tapp

Financial Statement for December 2008

That the draft financial statement for December 2008 be received

as presented. Carried.

**Moved by:** Mr. Elsdon

Resol. 13/2009

**Seconded:** Ms. Tapp

By-Law 2001-1

That no changes are required to By-Law 2001-1 Statement of Authority.

Carried.

**Moved by:** Councillor Collett

Resol. 14/2009

**Seconded:** Ms. Gunther

By-Law 2001-2

That the mission statement be changed on By-Law 2001-2 Purpose of the Board to read

“The mission of the Elliot Lake Public Library is to support the individual pursuit of knowledge by opening doors to a world of information, education and recreation, thereby enhancing the economic, social and cultural vitality of our community.” Carried.

**Moved by:** Mr. Ten Broek

Resol. 15/2009

**Seconded:** Ms. Tapp

By-Law 2001-3

That the Librarian's recommendations to By-Law 2001-3 Meetings

of the Board be accepted with amendments to the fourth paragraph:

“An agenda shall be prepared for each meeting by the secretary/treasurer

in consultation with the Chair. The agendas will be available at the

main desk of the Library for the Board members on the Friday following

the first day of the month: September through June. The agendas will be

posted on the Library's website and on the bulletin board at City Hall on the

Friday following the first day of the month and a copy of the agendas

will be emailed to City Council.” Carried.

**Moved by:** Councillor Collett

Resol. 16/2009

**Seconded:** Mr. Elsdon

By-Law 2001-4

That the second sentence in the first paragraph in By-Law 2001-4

Attendance at Meetings be changed to: “In the event that a member

must be absent from any meeting, that member shall notify the

secretary prior to the day of the meeting and that absence would be

recorded as regrets.” Carried.

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**Moved by:** Councillor Souliere

**Seconded:** Mr. Elsdon

That By-Laws 2001-5, 2001-6 and By-Law 2001-7 be deferred to the next regular scheduled Board meeting. Carried.

Resol. 17/2009  
By-Laws 2001-5, 6 & 7

**Moved by:** Councillor Collett

**Seconded:** Mr. Elsdon

That the Board members agree to re-submit the Librarian's nomination for the Influential Women of Northern Ontario 2009 Award. Councillor Souliere agreed to submit a letter of recommendation. Carried.

Resol. 18/2009  
Nomination

**Other Business:**

The Librarian advised the Board members that all media relations must be made by the Chair with previous approval of the Board.

The Library will be having March Break Programs between March 16<sup>th</sup> to March 20<sup>th</sup>. PJ Party Story Time, I Spy Easter Egg Hunt, Hawaiian Luau, Creating Junk Art and a Library Card Contest for children will be offered during the week.

**New Business:**

The Librarian informed the Board members that her third year performance review is due on June 1, 2009.

**Moved by:** Councillor Souliere

**Seconded:** Councillor Collett

That Mr. Ten Broek, Ms. Tapp and Mr. Elsdon evaluate the Chief Librarian for her three year performance review. Carried.

Resol. 19/2009  
Three year performance review

**Moved by:** Ms. Croxson

**Seconded:** Ms. Tapp

That the remaining items on the agenda be deferred until the next regular scheduled meeting. Carried.

Resol. 20/2009  
Defer remaining agenda items

**Moved by:** Ms. Gunther

**Seconded:** Councillor Collett

That the meeting adjourn at 7:01 p.m. Carried.

Resol. 21/2009  
Adjourn