

## **ELLIOT LAKE PUBLIC LIBRARY BOARD**

*The mission of the Elliot Lake Public Library is to support the individual pursuit of knowledge by opening doors to a world of information, education and recreation, thereby enhancing the economic, social and cultural vitality of our community.*

### **Minutes of a regular meeting of the Elliot Lake Public Library Board September 16, 2010 Boardroom, City Hall**

**Present:** Mr. Reg Elsdon , Mr. Mark Hutchinson, Mr. Claus Ott,  
Ms. Kristin Landriault  
And Librarian Pat McGurk

**Regrets:** Councillor Morissette, Councillor Souliere

**Absent:** Councillor Collett, Councillor Reinhardt, Ms.Alexandra Gunther

**Guests:** Pat Lee

The meeting was called to order at 5:05 p.m.

**Moved by:** Mr. Ott

**Seconded:** Mr. Elsdon

That the agenda be received with amendments.  
Carried.

Resol. 64/2010  
Agenda

There were no conflicts of interest declared.

**Moved by:** Mr. Ott

**Seconded:** Mr. Elsdon  
2010

That the minutes of June 10, 2010 be received as presented.  
Carried.

Resol. 65/2010  
Minutes of June 10,

**Moved by:** Mr. Ott

**Seconded by:** Mr. Elsdon

That the minutes of June 30, 2010 be received as presented.  
Carried

### **Business Arising:**

The discussion regarding establishing Friends of the Library group has been deferred until January 2011 when there will be a new Board in place.

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**Correspondence:**

**Moved by:** Ms. Landriault Resol. 66/2010  
**Seconded by:** Mr. Ott 2009 Audit and Financial Statements  
That the Chair and Vice-Chair be authorized to sign off on  
the 2009 financial statements.  
Carried.  
Mr. Elsdon abstained.

The Board Chair will contact Ms. Dawn Halcrow to discuss the 2009 financial  
Statements and reserve fund.

**Moved by:** Mr. Ott Resol. 67/2010  
**Seconded:** by Mr. Elsdon Health and Safety Rep.  
That Barbara Torrance be appointed as the Health and Safety  
Representative for the Library.  
Carried

**Moved by:** Mr. Ott Resol. 68/2010  
**Seconded:** by Ms. Landriault Resignation of Trustee  
That Ms. Gunther's resignation from the Library Board  
be accepted with regrets.  
Carried

**Moved by:** Mr. Ott Resol. 69/2010  
**Seconded by:** Ms. Landriault Resignation of Trustee  
That Mr. Collett's resignation from the Library Board  
be accepted with regrets.  
Carried

**Moved by:** Mr. Ott Resol. 70/2010  
**Seconded by:** Ms. Landriault  
That due to lack of attendance at three consecutive meetings Councillor  
Reinhardt is no longer a Board member. (By-law 2001-4)  
Carried

**Moved by:** Mr. Ott Resol. 71/2010  
**Seconded by:** Mr. Elsdon Librarian's report and circulation statistics  
That the Librarian's report and circulation statistics  
for the months of June, July and August 2010 be received  
as presented.  
Carried

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**Moved by:** Mr. Ott  
**Seconded by:** Ms. Landriault  
That the financial statements for June, July and August 2010 be received as presented.  
Carried.

Resol. 72/2010  
Financial statements for June, July and August 2010

**Other Business:**

The Librarian informed the Board that Ms. Stephanie Morel one of the part-time staff has resigned. The Librarian has hired Ms. Nicole Jean to replace Ms. Morel. Ms. Jean's start date will be October 15, 2010.

**Moved by:** Mr. Ott  
**Seconded by:** Ms. Landriault  
That the draft of the 2011 budget be accepted as presented.  
Carried

Resol. 73/2010  
Draft of budget

**New Business:**

The Librarian informed the Board that the Library's new Accessibility Computer has been set up and once Clean Slate is installed it will be available for public use. Mr. Ott suggested that the Board be given a demonstration once it is up and running.

**By-laws:**

**Moved by:** Mr. Ott  
**Seconded by:** Mr. Elsdon  
That no changes are required to By-Law 2008-3 Chair of the Board – Terms of reference.  
Carried

Resol.74/2010  
By-Law 2008-3

**Moved by:** Mr. Ott  
**Seconded by:** Mr. Elsdon  
That no changes are required to By-Law 2008-4 Vice-Chair- Terms of reference  
Carried

Resol. 75/2010  
By-Law 2008-4

**Moved by:** Mr. Ott  
**Seconded by:** Mr. Elsdon  
That no changes are required to By-Law 2008-5 Chief Librarian/ Chief Executive Officer – Terms of reference  
Carried.

Resol. 76/2010  
By-Law 2008-5

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**Moved by** Mr. Ott

**Seconded:** by Mr. Elsdon

The the policy for providing services to people with disabilities be deferred until the next Board meeting.

Resol. 77/2010  
Proposal for policy

Date of next regular Board meeting October 14, 2010 @ 4:00.

**Moved by:** Mr. Ott

**Seconded by:** Mr. Elsdon

That the meeting adjourns at 6:00 p.m.

Resol. 78/2010  
Adjourn